

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF MEETING OF DECEMBER 10, 2008

The regular meeting of the Penns Manor Area School Board of Education of December 10, 2008, was called to order by President Mr. Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Brunetto, Mr. Dalton, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Packer, and Mr. Sutila. Mr. Oakes was excused. The following administrators were present: Mr. Kakabar, Mrs. Davis, Mr. Grimaldi, Mr. Johnston, Mr. Kudlawiec and Mr. Saffron, Esq. Mr. Grumbling was excused.

APPROVAL OF AGENDA

Motion was made to approve the agenda as printed. Motion carried. Motion was added later in the meeting under **NEW BUSINESS** to post and advertise for the Assistant Musical Director position.

CITIZENS' REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

Motion was made to approve the minutes of all meetings as printed. Motion carried.

BUSINESS REPORT

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the financial report as printed. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

PRESENTATION OF BILLS

Motion by Mr. Beilchick, seconded by Mr. Sutila, to authorize payment of bills in the following amounts: General Account - \$208,335.55; Food Service Account - \$26,107.14; Athletic Account - \$411.13. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

PROGRAMS UPDATE**Educational Programs Update**

None

Board Conference

None

PMEA Report

None

OLD BUSINESS

None

COMMITTEE REPORTS**Curriculum Committee****Substitutes**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the following as day-to-day professional substitutes for 2008-09: Sarah Schroth, music education; and Tracy Neff, elementary. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

District Assessment Program

Motion by Mr. Sutila, seconded by Mr. Brunetto, to approve the district's assessment program as presented for the 2008-09 school year. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Transportation Committee**Bus Drivers**

Motion by Mr. Dalton, seconded by Mr. Sutila, to approve the following additional drivers/ substitutes for the 2008-09 school year: Steven Uher (pending appropriate paperwork) and Johnna Weiland. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Negotiations Committee

Information only. A negotiation session with the support staff is scheduled for Tuesday, December 16, at 5:30 p.m. The negotiating session with the teachers is scheduled for Wednesday, January 14, at 6:00 p.m.

Athletic Committee**Volunteer**

Motion by Mrs. Dudeck, seconded by Mrs. Eckenrode, to approve Tom Huber as a volunteer for winter and spring track for the 2008-09 school year. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Budget & Finance Committee

Nothing at this time.

Building & Grounds Committee -

Nothing at this time.

Liaison Committee

Nothing at this time.

CORRESPONDENCE

None

NEW BUSINESS**January 2009 Meetings**

Motion by Mr. Sutila, seconded by Mr. Brunetto, to change the January committee meeting from January 1 to Thursday, January 8, and change the regular meeting from January 8, to Thursday, January 15, at 7:00 p.m. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

School Portrait Photographer

Motion by Mrs. Eckenrode, seconded by Mr. Brunetto, to approve Lifetouch Photography as the school portrait photographer for the 2009-2010 school year. This will be a one-year contract. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Activity Photographer

Motion by Mr. Sutila, seconded by Mr. Dalton, to approve Bridget Super as the school's activity photographer for the 2009-2010 school year. This will be a one-year contract. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Musical Volunteer

Motion by Mr. Beilchick, seconded by Mr. Brunetto, to approve Tracy Hendricks as a musical volunteer for the 2008-09 school year. The appropriate clearances are on file in the superintendent's office. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Memorandum of Agreement

Motion by Mr. Hardesty, seconded by Mrs. Eckenrode to approve the Memorandum of Agreement for the assistant musical director as presented. Copy of signed memorandum is included in the minutes of this meeting. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	no	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	no
Mr. Hardesty	yes	Motion Carried	

Act 93

Motion by Mr. Hardesty, seconded by Mr. Brunetto, to approve the administrative salary increases for the 2008-2009 school year. The increases are based on the approved salary matrix and formula contained within the Act 93 agreement and the contracts of the superintendent and business manager. The salary increases will be effective as of July 1, 2008.

- Superintendent: 5.0%
- Director of Student Services: 3.5%
- Business Manager: 4.74%
- High School Principal: 3.5%
- Elementary Principal: 3.5%
- Technology Supervisor: 3.5%
- Custodial/Maintenance Supervisor: 7.0%

On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutilla	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Student Recognition

- 1) PMEA's Senior of the Month for December: Gabrielle Strong
- 2) Heritage Conference All-Conference Volleyball Team: Autumn Mattis
- 3) District 6 Class A Girls' Volleyball Second Team: Kristi Myers and Danielle Malicky
- 4) All-Gazette Cross Country Team: Jackie Beisel and Hannah Cramer
- 5) Player of the Week for the Indiana Gazette: Mike Burfield
- 6) Varsity Cheerleaders: first place at the PA State Championship in the Large Division and first place overall in the Single A Division; first place at the 2008 Tri-County Cheerleading Competition; and first place at the Allegheny Regionals Cheerleading Competition held at Slippery Rock University. They also received a bid to Nationals in Orlando, Florida, in February.
- 7) Heritage All-Conference Cheerleading Team: Heather Wilson

Permission to Post and Advertise

Motion by Mr. Brunetto, seconded by Mr. Hardesty, to post and advertise for the Assistant Musical Director at the contracted rate as per memorandum. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutilla	yes
Mrs. Eckenrode	yes	Mr. Beilchick	no
Mr. Hardesty	yes	Motion Carried	

REQUESTS FOR FIELD TRIPS OR CONFERENCES

Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Life Skills students (8-12) with Amanda Roach, Donna Jenkins and Kris Kirsch to Community Learning Lab in Homer City on December 3, 11 and 19. (District – Special Ed - \$357)
- 2) Life Skills students (7) with Amanda Roach and Donna Jenkins to CBI – Tates and Dollar General in Clymer on December 4. (District – Special Ed - \$89)
- 3) Life Skills students (8) with Amanda Roach, Donna Jenkins and Kris Kirsch to Christmas Party at Indiana Country Club on December 8. (District - \$125)
- 4) Life Skills students (7) with Amanda Roach and Donna Jenkins to Salvation Army Kettle Program at Indiana Mall on December 10. (District - \$116)

WORKSHOPS/CONFERENCES:

- 5) Lisa Donatelli and Joe Packer to “Utilizing Bridges Products to Meet PA Acad. Standards” at ARIN on November 20. (District - \$66)
- 6) Kevin Anderson and Fred Mitchell to US All Star Track & Field/Cross Country Clinic in Atlantic City, NJ on December 10-12. (Athletic - \$450)

Motion by Mr. Beilchick, seconded by Mrs. Eckenrode, to approve the following field trips/conferences:

FIELD TRIPS:

- 1) Life Skills students (8) with Amanda Roach, Donna Jenkins and Kris Kirsch to Christmas Fest 2008 at Gamble Tree Farms in Shelocta on December 15. (District - \$125)
- 2) Life Skills students (8) with Amanda Roach and Donna Jenkins to CBI at Walmart on December 16. (District – Special Ed - \$89)
- 3) Life Skills students (10) with Amanda Roach and Donna Jenkins to CBI at Indiana Mall on December 18. (District – Special Ed - \$89)
- 4) HS District Band Students (6) with Paul Rode to Clarion University on January 29-31. (District - \$1,188)
- 5) HS Scholastic Team (5) with Mary Nycum to Scholastic Scrimmage Competition at State College on February 4. (District - \$436)
- 6) 7th – 9th grade students (12) with Alyce Zuchelli and Mary Niezelski to Westmoreland County Reading Competition at Seton Hill University on March 10. (District - \$305)
- 7) 12th grade students (5-7) with David Fulton to Heritage Current Events Comp. at Ligonier Valley HS on April 6. (District - \$240)
- 8) 11th & 12th grade students (5) with Greg Yuhas to Heritage Mathematics Competition at United HS on April 7. (District - \$224)

WORKSHOPS/CONFERENCES:

- 9) Joe Packer and Lisa Donatelli to School Counselor Professional Development Day at IUP on January 9. (District - \$26)
- 10) Amanda Roach to 2009 PASA Training Update at ARIN on January 14. (District - \$75)

On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

Out-of-State Field Trip

Motion by Mr. Sutila, seconded by Mrs. Dudeck, to approve an out-of-state field trip for the senior class (30 students), Erica Lauer, Dave Fulton, and Daren Johnston to Baltimore, MD, on May 14-16, 2009. The cost to the district would be \$300.00 for substitutes. On roll call the following members voted:

Mr. Brunetto	yes	Mr. Oakes	excused
Mr. Dalton	yes	Mr. Packer	yes
Mrs. Dudeck	yes	Mr. Sutila	yes
Mrs. Eckenrode	yes	Mr. Beilchick	yes
Mr. Hardesty	yes	Motion Carried	

REPORTS**Superintendent's Report**

Mr. Kakabar reported on the following:

- Congratulations to Cheerleaders
- State budget cuts – short on revenues – has not cut education yet
- Right-To-Know Law changes January 1, 2009. Mr. Kudlawiec and Mr. Kakabar are registered for a webinar next week.
- Food Services – USDA and PDE will rebid this year
- Foundation Meeting is scheduled for January 15th following the regular board meeting
- Staff luncheon is scheduled for December 19 from 10:30 a.m. – 1:30 p.m.
- Board pictures for the yearbook will be taken on January 15 at 6:45 p.m.
- Extended a Happy and Safe Holiday Season
- High School Concert – December 15 at 7:00 p.m.

Director of Student Services

No report this month

High School Principal

No report this month

Elementary Principal

No report this month

ARIN

No report this month

Federal programs

No report this month

Public relations

No report this month

PM Foundation

A meeting will be held on Thursday, January 15, 2009, immediately following the regular board meeting.

Congratulations

Mr. Sutula extended congratulations to Magical Dinner and Mr. Rode on the December 6 event.

NEXT REGULAR SCHEDULED MEETING - January 15, 2009 - 7:00 p.m.

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

December 16, 2008 - support staff negotiation - 5:30 p.m.

January 8, 2009 - committee meeting - 7:00 p.m.

January 14, 2009 - teacher negotiations - 6:00 p.m.

MEETING RECESSED AT 6:22 p.m.

David S. Kudlawiec, Board Secretary