

**PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES OF MEETING OF DECEMBER 16, 2009

The regular meeting of the Penns Manor Area School Board of Education of December 16, 2009, was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Sutilla Mr. Thornton and Mr. Packer. The following administrators were present: Mr. Kakabar, Mrs. Davis, Mr. Grimaldi, Mr. Johnston, Mr. Kudlawiec and Mr. Saffron, Esq.

EXECUTIVE SESSION

The board met in executive from 7:01 p.m. to 7:35 p.m. for personnel reasons.

APPROVAL OF AGENDA

Motion by Mr. Dick, seconded by Mr. Beilchick, to alter the agenda as follows: Under Curriculum Committee, add Violet Clement as administrative recommendation for Personal Care/Instructional Assistant. Under Negotiations Committee, add motion to deny grievance pertaining to change to the maintenance work schedule; Under New Business, add Katie Strong as administrative recommendation for Musical Club Director; add motion to approve administrative salaries for 2009-2010 school year; and add motion to deny request by Marie Kirsch for leave without pay.

CITIZENS' REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

Motion to amend the minutes of the Organizational meeting on December 7, 2009 as follows: Correction on page 3; PSBA Liaison, change to Joette Dudeck.

BUSINESS REPORT

Motion by Mr. Sutilla, seconded by Mrs. Eckenrode, to approve the financial report as printed. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

PRESENTATION OF BILLS

- A. General Account - \$208,011.27
- B. Athletic Account - \$1,649.73
- C. Cafeteria Account - \$24,440.80

Motion by Mrs. Dudeck, seconded by Mr. Dick authorize payment of bills. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

PROGRAMS UPDATE

Educational Programs Update

None

Board Conference

None

PMEA Report

None

OLD BUSINESS

None

COMMITTEE REPORTS

Curriculum Committee

Substitutes

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the following as day-to-day substitutes for 2009-10: professional – Kelli Buterbaugh, elementary, and Kristen Titmus - elementary; guest teacher substitutes – Kristy Anthony, Lisa Ream, William Trimarchi, and Frederick Wood. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Personal Care/Instructional Assistant

Motion by Mr. Sutila, seconded by Mr. Dick, to hire Violet Clement, administrative recommendation for personal care/instructional assistant for a high school life skills student at the rate of pay designated in the collective bargaining agreement. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Transportation Committee

Nothing at this time.

Negotiations Committee

Motion by Mrs. Eckenrode seconded by Mr. Sutila to deny grievance number 09/10-1 submitted by the Penns Manor Education Support Professionals on December 10, 2009 pertaining to a change to the maintenance work schedule.

Athletic Committee**Resignation of Assistant Baseball Coach**

Motion by Mrs. Eckenrode, seconded by Mrs. Dudeck, to accept the resignation of Steve Morfenski as the assistant baseball coach effective immediately and grant the administration permission to post and advertise for an assistant baseball coach. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Resignation of Head Cross Country Coach

Motion by Mrs. Eckenrode, seconded by Mr. Sutila, to accept the resignation of Fred Mitchell as the head cross country coach effective immediately and grant the administration permission to post and advertise for a head cross country coach. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Resignation of Jr. High Volleyball Assistant Coach 2

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to accept the resignation of Lauren Ruddock as the Jr. High volleyball assistant coach 2 effective immediately and grant the administration permission to post and advertise for a Jr. High volleyball assistant coach 2. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Budget & Finance Committee**ARIN Cooperative Purchasing Program**

Motion by Mr. Beilchick, seconded by Mr. Hardesty, to adopt the Resolution attached hereto as enclosure 4, which resolution is incorporated herein in its entirety, and which resolution hereby authorizes the district to participate in ARIN's Cooperative Purchasing Program. The Resolution in its entirety will be included in the minutes of this meeting. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Building & Grounds Committee

Nothing at this time

CORRESPONDENCE

None

NEW BUSINESS**Musical Club Director**

Motion by Mr. Beilchick, seconded by Mrs. Eckenrode, to hire Katie Strong, administrative recommendation for musical club director, effective immediately for the 2009-2010 school year at the contracted rate of \$3,045.44. On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

Student Recognition:

Penns Manor Education Association's Seniors of the Month: September – Ben Miller; October – Rachael Reilly; November – Julia Kerner; and December – Autumn Mattis

Kiwanis Club Outstanding Senior of the Month for September: Jared Cramer

Cross Country: 2009 All-Gazette Cross Country Team – Jackie Beisel & Hannah Cramer; Heritage Conference – Matt Lucas & Hannah Cramer; District Meet – Hannah Cramer – 8th place; State Qualifier – Hannah Cramer

Indiana County Chorus Festival participants: Lisa Dixon, Jessica Gibbons, Aimee Kirsch, Mitchell Meagher, and Christian Schultze

Administrative Salaries

Motion by Mr. Hardesty, seconded by Mr. Dick to approve the administrative salaries for the 2009-2010 school year as listed. The salaries are based on the approved salary matrix and formula contained within the Act 93 agreement and the contracts with the superintendent and business manager. The salaries will be effective as of July 1, 2009.

Superintendent: \$114,574
 Business Manager: \$82,803
 Director of Student Services \$91,862
 High School Principal: \$91,862
 Elementary Principal: \$82,645
 Technology Coordinator: \$77,942
 Maintenance Supervisor: \$51,521

Leave without pay request

Motion by Mrs. Dudeck, seconded by Mr. Beilchick to deny the request of Marie Kirsch for leave without pay under the provisions of Article XII. Unpaid Leaves of Absence, Section 4 of the current collective bargaining agreement with the Penns Manor Education Support Professionals.

REQUESTS FOR FIELD TRIPS OR CONFERENCES

A. Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Ron Fulton & Vince Ciocca; 41 Alg II students; Electro-Optics Science Experience; Freeport, PA; November 20, 2009; Bus transportation provided by IUP; District \$170.00.
- 2) Bethany Cessna; 23 Varsity Cheerleaders; States Cheerleading Competition; Johnstown War Memorial; Johnstown, PA; November 21, 2009; District \$89.09.
- 3) Beverly Vargo; 7 Lifeskills students; CBI Walmart; Indiana, PA; December 3, 2009; District \$89.09.
- 4) Beverly Vargo; 5-7 Lifeskills students; Community Learning Lab; Homer City, PA; December 4 & 14, 2009; District \$258.26.
- 5) Beverly Vargo; 5 Lifeskills students; CBI Indiana Mall; Indiana, PA; December 10, 2009; District \$89.09.
- 6) Beverly Vargo & Gretchen Prebish; 12-15 Lifeskills students; Mohawk Lanes; Indiana, PA; December 11, 2009; District \$95.09.
- 7) Beverly Vargo; 7 Lifeskills students; CBI Tates; Clymer, PA; December 16, 2009; District \$89.09.
- 8) Bethany Cessna; 23 Cheerleaders; Regional Cheerleading Competition; Slippery Rock University; Slippery Rock, PA; December 5, 2009; District \$89.09.

WORKSHOPS/CONFERENCES:

- 9) Hazel Johnston; 2009 Indiana County Chorus; Marion Center High School; Marion Center, November 20-21, 2009; District \$75.00.
- 10) Jill Dabella; Sustaining During Times of Transition; State College, PA; December 2-3, 2009; District \$108.00.

Motion by Mrs. Eckenrode, seconded by Mr. Sutilla, to approve/disapprove the following field trips/conferences:

FIELD TRIPS:

- 1) Scott Lowry; 8th grade students; Indiana County Jail, Indiana, PA; December 18, 2009; District \$174.09.
- 2) Beverly Vargo; 5-7 Lifeskills students; Community Learning Lab, Homer City, PA; December 22, 2009; District \$99.01
- 3) Amanda Roach; 8 Lifeskills students; CBI Tates & Dollar General; Clymer, PA; January 7, 2010; District \$89.09.
- 4) Amanda Roach; 5-7 Lifeskills Students; Community Learning Lab; Homer City, PA; Jan 8, 19 & 27; District \$357.36.
- 5) Amanda Roach; 7 Lifeskills students; Mohawk Lanes; Indiana, PA; January 11, 2010; District \$95.09
- 6) Amanda Roach; 7 Lifeskills students; CBI Walmart; Indiana, PA; January 14, 2010; District \$89.09.
- 7) Paul Rode; 3 students; PMEA District Orchestra; Warren High School; Warren, PA; January 14-16, 2010; District \$530.00.
- 8) Amanda Roach; 13-15 Lifeskills students; CBI Indiana Mall; Indiana, PA; January 21, 2010; District \$89.09.
- 9) Amanda Roach; 7 Lifeskills students; CBI Mayflower Buffet; Indiana, PA; January 28, 2010; District \$101.10.
- 10) Paul Rode; 6 students; PMEA District Band; A-C Valley High School; Foxburg, PA; Feb 10-13, 2010; District \$801.09.
- 11) Paul Rode; 2 students; PMEA District Jazz Band; North Clarion High School; Clarion, PA; March 4-5, 2010; District \$255.00
- 12) Mary Nycum; 10 Academic Games Team students; Brain Drain Games – Annual team competition; Blairsville High School; Blairsville, PA; April 17, 2010; District \$175.00.

WORKSHOPS/CONFERENCES:

- 13) Mary Lou Emigh; Institute for Educational Development; Best Practices to Help School Nurses; Four Points by Sheraton; Pittsburgh, PA. December 17, 2009; District \$383.00.
- 14) Paul Rode; District Orchestra; Warren High School; Warren, PA; January 14-16, 2010; District \$369.40.
- 15) Paul Rode; District Band; A-C Valley High School; Foxburg, PA; February 10-13, 2010; District \$498.33.
- 16) Paul Rode; District Jazz Band; North Clarion High School; Clarion, PA; March 4-5, 2010; District \$284.95.

On roll call the following members voted:

Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Motion Carried	

REPORTS**Superintendent**

Mr. Kakabar reported on the following:

- H1N1 Clinic was a good success, 345 doses of vaccine administered
- Final State Budget – still pending decision on table games
- PSERS – Introducing hybrid plans; New contribution rate 8.22% for 2010-2011 school year
- Race to the Top Grant – Will be discussed next month

Director of Student Services

Mrs. Davis reported on the following:

- Special Ed Paper – BSE Communicator
- Attended conference – SAS System

High School Principal

Mr. Johnston reported on the following:

- High School calendar for December was distributed and reviewed

Elementary Principal

Mr. Grimaldi reported on the following:

- Elementary newsletter was distributed
- Packet from Mrs. Horn – Watch Me Grow program

Federal programs

Nothing this month

Public relations

Nothing this month

PM Foundation

Nothing this month

NEXT REGULAR SCHEDULED MEETING - January 14, 2010 at 7:00 p.m.

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

January 7, 2010 - committee meeting at 7:00 p.m.

MEETING RECESSED AT 8:25 pm.

EXECUTIVE SESSION

The board met in Executive session from 8:30pm to 9:00pm for legal and personnel reasons.

David S. Kudlawiec, Board Secretary