

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES OF MEETING OF DECEMBER 9, 2010

The regular meeting of the Penns Manor Area School Board of Education of December 9, 2010 was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Packer, Mr. Sutila and Mr. Thornton. Mr. Dick was excused. The following administrators were present: Mrs. Davis, Mr. Kakabar, Mr. Johnston, Mr. Grimaldi, and Mr. Kudlawiec. Also present was Mr. Saffron, Esq.

APPROVAL OF AGENDA

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the agenda as altered. Under New Business; Cross Country, remove duplicate "& State". Motion carried.

CITIZENS' REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

Minutes approved as printed.

BUSINESS REPORT

Motion by Mrs. Dudeck, seconded by Mr. Hardesty, to approve the financial report as printed. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

PRESENTATION OF BILLS - enclosure 3

- A. General Account - \$204,937.34
- B. Athletic Account - \$27,068.24
- C. Cafeteria Account - \$28,936.37

Motion by Mr. Sutila, seconded by Mr. Beilchick, to authorize payment of bills. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

PROGRAMS UPDATE

None

OLD BUSINESS

None

COMMITTEE REPORTS

Curriculum Committee

Substitutes

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the following as day-to-day substitutes for 2010-11: professional – Luke Parfitt, Business Education, and Benjamin Saylor, Music; guest teachers – Yanessa Gatski and Ada Henigin; support staff – Kenneth Palmer, pending appropriate clearances. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Unpaid Leave of Absence

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the request of Jamie Cortazzo, for leave without pay under the provisions of Article IX, UNPAID LEAVES OF ABSENCE, Section A, of the current collective bargaining agreement (the “collective bargaining agreement”) with a commencement date of February 7, 2011, and with an anticipated return to work date of May 2, 2011, provided, however, that such unpaid leave shall not exceed twelve (12) months as provided for under Article IX, Section A of the collective bargaining agreement, and with the understanding that the employee intends to utilize sick leave as provided for by the collective bargaining agreement, and subject to the requirements and conditions pertaining thereto as set forth in the collective bargaining agreement. And to grant the administration permission to advertise for a long-term substitute if necessary. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Transportation Committee

Substitute Bus Driver

Motion by Mr. Oakes, seconded by Mr. Beilchick, to approve Edward Vennard as an additional bus driver/substitute for the 2010-11 school year. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Negotiations Committee

Nothing at this time

Athletic Committee

Memorandum of Agreement

Motion by Mrs. Eckenrode, seconded by Mr. Hardesty, to approve the Memorandum of Agreement with the Penns Manor Education Association for the athletic supplemental position of "Strength and Conditioning Coordinator" as presented. A copy of which will be included in the minutes of this meeting. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Boys' Jr. High Football Coaching Positions

Motion by Mrs. Eckenrode, seconded by Mr. Thornton, to declare the following boys' jr. high football coaching positions open effective immediately: jr. high head coach, jr. high assistant coach 1, and jr. high assistant coach 2. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	No	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Budget & Finance Committee

Additional Audit Fee

Motion by Mr. Beilchick, seconded by Mrs. Dudeck, to approve the additional audit fee of \$2,000 to Kotzan CPA & Associates for the purpose of the additional testing for federal funds under the American Recovery Reinvestment Act. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Building & Grounds Committee

Facility Committee Meeting

The Facility Committee meeting was held at 5:30 p.m. on Dec 9, 2010 just prior to the board meeting.

CORRESPONDENCE

None

NEW BUSINESS

Memorandum of Agreement – enclosure 5

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the Memorandum of Agreement for the assistant musical director as presented, copy of which will be included in the minutes of this meeting. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Retain Superintendent

Motion by Mr. Hardesty, seconded by Mrs. Dudeck, the Board of School Directors, in accordance with Section 1073(b) of the Public School Code of 1949, as amended, hereby directs that written notification shall be given to the District Superintendent, Thomas J. Kakabar, Superintendent of the Penns Manor Area School District, that the Board of School Directors intends to retain Mr. Kakabar as Superintendent for a further term of three (3) years to commence on July 1, 2011, and to expire on June 30, 2014. Further, the Secretary of the Board is directed to provide such written notice to Mr. Kakabar on behalf of the Board. The salary and terms and conditions of employment of the Superintendent for such three-year term shall be negotiated by the District and Mr.

Kakabar and shall be approved by the Board prior to July 1, 2011. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Student Recognition

PMEA Senior of the Month for December: Michael Young

Cross Country:

Amber Mattis – 2010 All-Gazette Cross Country Team, Heritage Conference Girls' Cross Country All-Conference Team & State Cross Country participant.

J. T. Horwat -Heritage Conference Boys' Cross Country All-Conference Team

REQUESTS FOR FIELD TRIPS OR CONFERENCES

A. Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Bethany Cessna; 15 cheerleaders; states competition; Johnstown War Memorial, Johnstown; November 20, 2010; District \$156.91
- 2) Bethany Cessna; 15 cheerleaders; Tri-County Competition; Saltsburg High School; Saltsburg; November 26, 2010; District \$116.16
- 3) Amanda Roach; 8 Lifeskills students; CBI Community Learning Lab; Homer City; December 2, 10 & 20, 2010; District \$329.99.
- 4) Bethany Cessna; 15 cheerleaders; Regional Competition; Slippery Rock University; December 4, 2010; District \$210.18.
- 5) Amanda Roach; 15 Lifeskills students; CBI Indiana Mall; Indiana; December 7, 2010; District \$91.50
- 6) Lisa Donatelli & Joe Packer; 62- 9th grade students; ICTC Fall program for 9th graders; Indiana; December 8, 2010; District \$353.00
- 7) Amanda Roach; 10 Lifeskills students; CBI Giant Eagle; Indiana; December 9, 2010; District \$91.50

WORKSHOPS/CONFERENCES:

None

Motion by Mr. Sutila, seconded by Mrs. Dudeck, to approve/disapprove the following field trips/conferences:

FIELD TRIPS:

- 1) Amanda Roach; 9 Lifeskills students; CBI WalMart; Indiana; December 13, 2010; District \$91.50

- 2) Amanda Roach; 9 Lifeskills students; CBI Tates & Dollar General; Clymer; December 16, 2010; District \$91.50.
- 3) Lisa Donatelli; 60 - SADD 9-12th grade students; ice skating & winter garden display; PPG Place; Pittsburgh; Friday, December 17, 2010; SADD \$655.31; District \$85.00.
- 4) Ron Fulton; 3 11th-12th grade students; Indiana Regional Safe Driving Competition; IUP; Indiana; April 15, 2011. District \$176.50

WORKSHOPS/CONFERENCES:

- 5) Gerald Hughes; Turf & Ornamental Update, pesticide license; Ebensburg; December 14, 2010; District \$155.00
 - 6) Kevin Anderson; US All Star Track & Field and Cross Country Clinic; Atlantic City, NJ; December 15-17, 2010; Anderson \$286.00; District \$586.00.
- On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

Out-of-State Field Trip

High School Cheerleaders

Motion by Mr. Hardesty, seconded by Mrs. Dudeck, to approve 15 high school cheerleaders along with Beth Cessna and Cindy Hays to attend the National Cheerleading Competition in Orlando, Florida, from February 10 through February 15, 2011. District cost would be \$555.70. On roll call the following members voted:

Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Excused
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Motion Carried	

REPORTS

Superintendent

Mr. Kakabar reported on the following:

- Meetings/Activities attended after November meeting
- House Bill 2497 – Long term and short term fiscal impact of PSERS pension reform.
- Budget Update – timelines
- Baseball/Softball letter regarding fundraising

Director of Student Services

Mrs. Davis reported on the following:

- Attended State Curriculum conference in Hershey in November
- School year being looked at by PDE
- Special Ed Plan – going to PATTAN to review

High School Principal

Mr. Johnston reported on the following:

- Distributed high school calendar
- Cheerleaders placed first in Tri-County
- Quiz Bowl - 1st place in Indiana County
- Attended Child Accounting conference
- Attended NOCTE conference in State College

Elementary Principal

Mr. Grimaldi reported on the following:

- Handed out sixth grader's work samples
- Publication about Hazel Johnston
- Distributed Elementary Newsletter
- Reported on 2nd grade parent lunch on Nov 18th. Eighty eight parents attended.

Cafeteria financial - enclosure 6

Athletic financial - enclosure 7

High School Activity account

NEXT REGULAR SCHEDULED MEETING

January 13, 2011

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

January 6, 2011 - Preliminary Budget Meeting 5:30 p.m. with Committee meeting immediately following.

MEETING RECESSED AT 7:40 p.m.

David S. Kudlawiec, Board Secretary