

**PENNS MANOR AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES OF MEETING OF NOVEMBER 10, 2010**

The regular meeting of the Penns Manor Area School Board of Education of November 10, 2010 was called to order by Vice President Ronald Beilchick at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Sutilla and Mr. Thornton. Mr. Packer was excused. The following administrators were present: Mrs. Davis, Mr. Kakabar, Mr. Johnston, Mr. Grimaldi, and Mr. Kudlawiec.

**EXECUTIVE SESSION**

The board met in executive session from 7:01 p.m. to 7:50 p.m. for disciplinary and personnel reasons

**APPROVAL OF AGENDA**

Motion by Mrs. Eckenrode, seconded by Mr. Hardesty, to approve the agenda with the following alteration: under Curriculum committee, add Jerry Dick as the Penns Manor Area alternate representative to the Joint Operating Committee of the ICTC board. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**CITIZENS' REMARKS TO BOARD**

Mrs. Becky Dumm requested further discussion on student disciplinary issues.

**EXECUTIVE SESSION**

Motion by Mr. Hardesty, seconded by Mr. Sutilla, to meet in Executive Session with parents regarding student issues. On roll call the following members voted.

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

The board met in executive session from 7:55 p.m. to 8:15 p.m.

**MINUTES OF ALL MEETINGS**

Motion by Mr. Oakes, seconded by Mr. Sutilla, to approve the minutes of all meetings as printed. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**BUSINESS REPORT**

Motion by Mr. Dick, seconded by Mrs. Eckenrode, to approve the financial report as printed. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**PRESENTATION OF BILLS**

General Account - \$179,736.34

Athletic Account - \$2,456.89

Cafeteria Account - \$30,476.05

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to authorize payment of bills.

On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**PROGRAMS UPDATE**

None

**OLD BUSINESS**

None

**COMMITTEE REPORTS****Building & Grounds Committee**

None

**Curriculum Committee****Joint Operating Committee of Indiana County Technical Center Alternate Board Member**

Motion by Mr. Sutila, seconded by Mrs. Dudeck, to approve Mr. Jerry Dick as Penns Manor Area's alternate representative to the Joint Operating Committee of the Indiana County Technical Center Board. On roll call the following members voted:

Mr. Dick	Abstained	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Substitutes**

Motion by Mr. Sutila, seconded by Mr. Dick, to approve the following as day-to-day substitutes for 2010-11: professional - Elaina Barna, English, & Marie Buggy, early childhood; guest teacher – Tyler Altmeyer, Vickie Deyarmin, Mary Grant, & Tia Younginger; support staff – Cynthia Harvilla & pending clearances Paula Antonia, Alicia Davis, & Lisa Movinsky. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Long-Term Substitute**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to hire Mary Haberl as a long-term substitute to fill the temporary vacancy in the position held by Barbara Gilmore, who will be on an approved leave of absence without pay beginning November 11, 2010, until the tentative date of April 27, 2011, and further, to approve the compensation of Mary Haberl in accordance with the District’s policy, at the rate of \$85.00 per day for the first 20 consecutive days worked in that position and with the remainder of the days worked in that position to be compensated at the daily rate of \$135.00. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Unpaid Leave of Absence**

Motion by Mr. Sutila, seconded by Mr. Oakes, to approve the request of Melissa Horn, for leave without pay under the provisions of Article IX, UNPAID LEAVES OF ABSENCE, Section A. of the current collective bargaining agreement (the “collective bargaining agreement”) with a commencement date of December 22, 2010, and with an anticipated return to work date of May 31, 2011, provided, however, that such unpaid leave shall not exceed twelve (12) months as provided for under Article IX, Section A of the collective bargaining agreement, and with the understanding that the employee intends to utilize sick leave, personal days, and compensation days as provided for by the collective bargaining agreement, and subject to the requirements and conditions pertaining thereto as set forth in the collective bargaining agreement. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Long-Term Substitute**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to hire Tina Busovicki as a long-term substitute to fill the temporary vacancy in the position held by Melissa Horn, who will be on an approved leave of absence without pay beginning December 22, 2010, until the tentative date of May 31, 2011, and further, to approve the compensation of Tina Busovicki in accordance with the District's policy, at the rate of \$85.00 per day for the first 20 consecutive days worked in that position and with the remainder of the days worked in that position to be compensated at the daily rate of \$135.00. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Transportation Committee****Additional Vehicles**

Motion by Mr. Oakes, seconded by Mr. Dick, to approve the additional vehicles for Tri County Transportation for the 2010-11 school year as presented in enclosure 4. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Substitute Bus Drivers**

Motion by Mr. Oakes, seconded by Mr. Sutila, to approve Wendy Lute as an additional bus driver/substitute for the 2010-11 school year. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Negotiations Committee**

None

**Athletic Committee**

None

**Budget & Finance Committee**

None

**CORRESPONDENCE**

None

**NEW BUSINESS****HS Diploma for Veteran**

Motion by Mr. Dick, seconded by Mr. Hardesty, to award an honorary high school diploma to Frank Joseph Friday as per Policy 217, Graduation Requirements. Mr. Friday is a veteran of the Korean War. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Re-organization Meeting**

Motion by Mr. Oakes, seconded by Mrs. Eckenrode, to schedule the re-organization meeting for December 1, 2010, at 7:00 p.m. with the committee meeting to follow immediately after.

On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Schools & Scribes Advisor**

Motion by Mrs. Dudeck, seconded by Mrs. Eckenrode, to hire Karen Cramer as the high school Schools & Scribes advisor at the contracted rate of \$259.54. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutila	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

**Disciplinary Adjudication**

Motion by Mr. Sutila, seconded by Mr. Dick, after having an opportunity to review the Adjudication and recommended disposition of the duly appointed Hearing Officer and after having the opportunity to review the entire record of the disciplinary hearing pertaining to the Student, the Board hereby adopts the Adjudication of the Hearing Officer and the recommended disposition of the Administration and the Hearing Officer and hereby expels Student No. 140010 for the remainder

of the 2010-11 school year. The Board further hereby adopts the recommendation of the Hearing Officer and the Administration that the Student's eligibility to return to school at the start of the 2011-12 school year is contingent on the Student's referral and participation in the Student Assistance Program and the Student's fulfillment of any requirements arising out of that assessment. The Student is prohibited from attending any extracurricular, co-curricular, or school-sponsored activities and is not permitted on school property without prior authorization from the Superintendent, High School Principal and/or their designees, unless attending an alternative education program. The Board further authorizes the Administration to fully implement the recommendation that the District provide the Student with eight hours per week of after-school tutoring during the expulsion period. The Student and the Student's parent/guardian shall be responsible for all transportation to and from the tutoring sessions. The Board further hereby authorizes the administration to fully implement the Adjudication and all other terms and conditions of the Remedy adopted by the Board. On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutilla	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

### **Student Recognition:**

PMEA Seniors of the Month: September - Annie Rizzo, October - Rena Deitman, and November - Marina Adams

### **REQUESTS FOR FIELD TRIPS OR CONFERENCES**

A. Field trips/conferences that have been approved by the administration:

#### FIELD TRIPS:

- 1) Kristin Holby, Linda Benko, Joetta Vodopivec, & Amy Mountain; 75 - 1<sup>st</sup> grade students; Vale Wood Farms; Loretto; October 22, 2010; PTG \$450; District \$369.87
- 2) Scott Lowry; 5 - 8<sup>th</sup> & 9<sup>th</sup> grade students; ABEL Homer City Power Plant & Joy Mining tour; Homer City; October 26, 2010; Cost reimbursed by ABEL \$207.33
- 3) Beth Cessna; 15 Cheerleaders; Heritage Conference Cheer Competition; Homer-Center HS; October 30, 2010; District \$140.82
- 4) Paul Rode; 7<sup>th</sup>-12<sup>th</sup> grade band students; Clymer Halloween Parade; Clymer; October 30, 2010; District \$91.50
- 5) Amanda Roach & Gretchen Prebish; 15 Life Skills students; CBI Yellow Creek Autumn Learning Day; Penn Run; November 3, 2010; District \$103.83
- 6) Amanda Roach; 9 Life Skills Students; CBI Community Learning Lab; Homer City; November 4, 11 & 22, 2010; District \$330.00
- 7) Ron Fulton; 33 Algebra II students: Science Experience Day; IUP Northpointe Regional Campus; Freeport; November 5, 2010; District \$170.00
- 8) Jerry Hughes; 35 FFA students; Kidney Walk, Pittsburgh Zoo; Pittsburgh; Sunday, November 7, 2010; FFA \$91.50
- 9) Rebecca Coulter; 40 FBLA students; Etiquette Dinner, IUP; Indiana; November 8, 2010; District \$85.00
- 10) Lisa Donatelli; 14 - 10<sup>th</sup> grade students; Annual Teen Leadership Conference; Rustic Lodge; Indiana; November 9, 2010; District \$91.50

- 11) Amanda Roach; 8 Life Skills Students; CBI Walmart; Indiana; November 9, 2010; District \$91.50

WORKSHOPS/CONFERENCES:

- 12) Alyce Zuchelli; SAP Training; St Vincents College; November 8 & 9, 2010; December 8 & 9, 2010; Drug Free Grant \$350.00; District \$ 340.00
- 13) Lisa Donatelli & Joe Packer; Indiana County Cross System Initiatives; High Point; Indiana; November 10, 2010; District \$28.00

Motion by Mrs. Eckenrode, seconded by Mr. Sutula, to approve the following field trips/conferences:

FIELD TRIPS:

- 1) Amanda Roach; 9 Life Skills students; CBI Tates & Dollar General; Clymer; November 17 & 30, 2010; District \$183.00
- 2) Amanda Roach; 9 Life Skills Students; CBI Thanksgiving Dinner at Purchase Line HS; Commodore; November 18, 2010; District \$110.00
- 3) Paul Rode; District Jazz Band; Brockway High School; Brockway; March 3-4, 2011; District \$115
- 4) George Caroff & Richard Mazey; 30 - 7<sup>th</sup>-12<sup>th</sup> grade students; Science Olympiad Junior & Senior High teams; Clarion University; Clarion; March 24, 2011; District \$937.60
- 5) Cheryl Caroff, Donna Carney, Carol Marcenzo & Jennifer Boston; 71 Kindergarten students; Pittsburgh Zoo; Pittsburgh; April 28, 2011; PTG \$497.00; District \$573.56
- 6) Christina Smolcic; 40 9<sup>th</sup>-12<sup>th</sup> grade Spanish Club students; Gateway Clipper, Station Square; Pittsburgh; May 12, 2011; Spanish Club \$1,558.33
- 7) Kim Rhea, Donna Driskel, & Cynthia Long; 66 - 4<sup>th</sup> grade students; Carnegie Museum of Natural History; Pittsburgh; May 13, 2011; PTG \$497.00; District \$474.84

WORKSHOPS/CONFERENCES:

- 8) Jan Yeager & Kim Bodek; PA Community on Transition; Effective Planning for Post Secondary Goals-Employment; PATTAN; Pittsburgh; November 12, 2010; District \$230.00
- 9) Vince Ciocca; Preparing Students for the Algebra I & Literature Keystone Exams; IU 28, Indiana; November 15, 2010; District \$135.00
- 10) Leanne Thome; Preparing Students for Keystone Exams; IU 28; Indiana PA; November 15, 2010; District \$135.00
- 11) Hazel Johnston; Indiana County Chorus Festival; Homer-Center High School; Homer City; November 19 & November 20, 2010; District \$0
- 12) JoAnn Martin; Reading Recovery On-going Training; Forest Hills Elementary; Sidman; November 22, 2010; District \$37.50.
- 13) Julie Thomas; Stuttering Therapy for School Age Children; ARIN IU 28; Indiana; December 3, 2010; District \$17.00
- 14) JoAnn Martin; Reading Recovery On-going Training; Maple Ridge Elementary; Somerset; December 20, 2010; District \$80.00
- 15) Vince Ciocca, Ron Fulton, Greg Yuhas; PTI Workshops; Oakdale; January 19, 2011 and April 13, 2011; District \$650.00
- 16) Paul Rode; District Jazz Band; Brockway; March 3-4, 2011; District \$130.00.

On roll call the following members voted:

Mr. Dick	Yes	Mr. Packer	Excused
Mrs. Dudeck	Yes	Mr. Sutula	Yes
Mrs. Eckenrode	Yes	Mr. Thornton	Yes
Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Motion Carried	

## REPORTS

### Superintendent

Mr. Kakabar reported on the following:

- Veteran's Day Program
- District wide Pep Rally on Nov 12<sup>th</sup>
- PSERS reform – House reconvenes on Monday Nov 15<sup>th</sup>.
- Budget Committee Meeting – Thursday, Nov 18<sup>th</sup> at 5:30 p.m.

### Director of Student Services

Mrs. Davis reported on the following:

- Instructional Aides – 20 hours of professional development
- After school tutoring- High School – Mrs.Rode – going well
- Before school tutoring – Elem School – going well
- Attended PreK Counts meeting
- ESL Curriculum is in place

### High School Principal

Mr. Johnston reported on the following:

- Veteran's Day Program – Excellent program
- High School Calendar distributed
- Safe Driving Assembly – Mr. Catchpole
- First marking period complete
- Student Council report presented by RJ Hayes and Michael Young
- Monies collected for Children's Hospital
- Food Drive for Love Basket

### Elementary Principal

Mr. Grimaldi reported on the following:

- Veteran's Day Program – distributed copy of program
- Honor Roll List
- Author Martha Freeman coming Friday Nov 12<sup>th</sup>
- Assembly Nov 12<sup>th</sup>, Mr. Beaulé raising money for cancer center

**Cafeteria financial - enclosure 5**  
**Athletic financial - enclosure 6**  
**High School Activity account - enclosure 7**

NEXT REGULAR SCHEDULED MEETING - December 9, 2010

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS  
December 1, 2010 - Re-organization meeting at 7:00 p.m. Committee meeting immediately following.

MEETING RECESSED AT 9:00 p.m.

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David S. Kudlawiec, Board Secretary