

PENNS MANOR AREA SCHOOL DISTRICT  
BOARD OF EDUCATION

MINUTES OF MEETING OF AUGUST 11, 2011

The regular meeting of the Penns Manor Area School Board of Education on August 11, 2011 was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Packer, and Mr. Sutila. Mr. Thornton was excused. The following administrators were present: Mr. Kakabar, Mr. Kudlawiec and Mr. Johnston. Mr. Grimaldi and Mrs. Davis were excused. Also present was Mr. Ronald Saffron, Esquire.

**APPROVAL OF AGENDA**

Motion by Mr. Sutila, seconded by Mr. Dick, to approve the agenda as altered. Under Athletic committee, Assistant Volleyball Coach, delete Allison Cowles and add Barb Thornton. Under New Business; Volunteers, volleyball; delete Barb Thornton and replace with Allison Cowles. Under Curriculum committee; Title I Services; add the words "subject to review with the solicitor." Under Curriculum committee, Add as item 8; motion to accept resignation of Richard Beale as Vocal Ensemble Director and post for position; Add as item 9; motion to accept resignation of Richard Beale as Assistant Marching Band Director and post for position.

**CITIZENS' REMARKS TO BOARD**

Mrs. Rachel Harvilla expressed concerns about discipline codes.

**MINUTES OF ALL MEETINGS**

Minutes were approved as presented.

**BUSINESS REPORT**

Motion by Mr. Sutila, seconded by Mr. Hardesty, to approve the financial report as printed. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**PRESENTATION OF BILLS**

- A. General Account - \$39,389.54 (2010-11) & \$193,684.68 (2011-12)
- B. Athletic Account - \$2,412.47 (2010-11) & \$6,331.94 (2011-12)

Motion by Mrs. Dudeck, seconded by Mrs. Eckenrode, to authorize payment of bills.

On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**PROGRAMS UPDATE**

None

**OLD BUSINESS**

None

**COMMITTEE REPORTS**

**Athletic Committee - Mrs. Eckenrode, Spokesperson**

**Security Personnel**

Motion by Mrs. Eckenrode, seconded by Mr. Dick, to approve Sam Lute Security to provide security for district events at the following rates for the 2011-12 school year. A listing of security officers is attached as enclosure 4.

- \$200.00 coordinator fee
- \$50.00 flat rate for varsity football games
- \$45.00 flat rate for all other sporting events and activities
- \$10.00 per hour for all events and/or tournaments

On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Overnight Football Camp**

Motion by Mrs. Eckenrode, seconded by Mr. Sutila to approve the varsity football team to conduct an overnight football camp at Camp Seph Mack. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Resignation of Head Cheerleading Coach**

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to accept the resignation of Bethany Cessna as the head cheerleading coach effective immediately. Permission is hereby granted to the administration, if necessary, to post and advertise for this position. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Resignation of Jr. High Assistant Boys' Basketball Coach**

Motion by Mrs. Eckenrode, seconded by Mrs. Dudeck, to accept the resignation of Jordan Alsop as Jr.High Assistant Boys' Basketball Coach, and grant permission to the administration, if necessary, to post and advertise for this position. On roll call the following members voted.

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Adult Ticket Prices**

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to approve a one (1) dollar increase to adult ticket prices for the sports of varsity football, boys and girls varsity basketball and girls varsity volleyball commencing with the 2011-12 school year. The new ticket price will be four (4) dollars per event. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Assistant Volleyball Coach**

Motion by Mrs. Eckenrode, seconded by Mr. Dick, to hire Barb Thornton as the assistant girls' volleyball coach commencing with the 2011-12 school year at the contracted salary of \$2,554.71. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Budget & Finance Committee - Mr. Beilchick, Spokesperson**

Nothing at this time.

**Building & Grounds Committee - Mr. Packer, Spokesperson**

Nothing at this time.

**Curriculum Committee - Mr. Sutila, Spokesperson**

**IEP Medical Authorizations**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to extend the contract between the Penns Manor Area School District and Margaret Swanson, CRNP, to provide medical review of special-needs students' Individualized Education Programs at a rate of \$8.00 each. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Retirement Resignation**

Motion by Mr. Sutila, seconded by Mrs. Dudeck, to accept the resignation of Joyce Fetterman, with regret, as an elementary teacher effective immediately, due to retirement. Mrs. Fetterman has been employed as an elementary teacher since August 1980. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**FBLA Advisor Resignation**

Motion by Mr. Sutila, seconded by Mr. Beilchick, to accept the resignation of Rebecca Coulter as FBLA advisor and grant administration permission to post and advertise for this position, if necessary. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Jump Start Instructors**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to hire E'milie Aires and Loraine Ludwig as Jump Start instructors commencing with the 2011-12 school year at the contracted rate of \$36.44 per hour. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Title 1 Services**

Motion by Mr. Sutila, seconded by Mr. Dick, to approve the contract with Catapult Learning, subject to review with the solicitor, to deliver Title 1 services to three (3) Penns Manor Area School District students attending St. Bernard’s. The total cost of services will be \$1,706.00 and will be paid with Title 1 funds. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Substitutes - enclosure 5**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the day-to-day substitutes for 2011-12 as presented. On roll call the following members voted:

Mr. Hardesty	Abstained	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Guest Teachers – enclosure 6**

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the guest teachers for 2011-12 as presented. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Vocal Ensemble Director Resignation**

Motion by Mr. Sutila, seconded by Mrs. Dudeck to accept the resignation of Richard Beale as Vocal Ensemble Director effective immediately and grant administration permission to post and advertise if necessary for this position. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Assistant Marching Band Director Resignation**

Motion by Mr. Sutila, seconded by Mr. Dick to accept the resignation of Richard Beale as Assistant Marching Band Director effective August 29, 2011 and grant administration permission to post and advertise if necessary for this position. On roll call the following members votes:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Negotiations Committee - Mrs. Dudeck, Spokesperson**

Nothing at this time.

**Transportation Committee - Mr. Oakes, Spokesperson**

**Bus Drivers – enclosure 7**

Motion by Mr. Oakes, seconded by Mrs. Eckenrode, to approve the bus drivers and substitutes for the 2011-12 school year as presented. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Bus Schedules & Routes - enclosure 8**

Motion by Mr. Oakes, seconded by Mrs. Eckenrode, to approve the tentative bus schedules and routes for the 2011-12 school year as presented for Tri Country Transportation. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**Vehicle Approval - enclosure 9**

Motion by Mr. Oakes, seconded by Mr. Beilchick, to approve the vehicles for Tri County Transportation as presented for the 2011-12 school year. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

## **CORRESPONDENCE**

None

## **NEW BUSINESS**

### **Labor Counsel**

Motion by Mrs. Eckenrode, seconded by Mr. Dick, to renew the services of Andrews & Beard Law Offices as the district's labor attorney for collective bargaining and labor litigation for two (2) years commencing July 1, 2011 through June 30, 2013. The rate for services will be \$155.00 per hour. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Activity Accounts - enclosure 10**

Motion by Mr. Sutila, seconded by Mr. Oakes, to approve the activity accounts for the district as presented in enclosure 10. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Volunteers**

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the following as volunteers for various programs: football – Mark Dalton, Joe Packer, Bob Packer, Carson Rhea, Randy Thornton, John Houck and Tom Carrick; volleyball – Allison Cowles and Danielle Malicky; band – Nathan Johnston, Katie Strong and Rebecca Kirsch; cheerleading – LaDawn Myers and Jocelyn Lonsinger.

The appropriate clearances are on file in the Superintendent's Office. The following is pending appropriate clearances: Carrie Shields, cheerleading. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Abstained	Mr. Dick	Yes
Mr. Packer	Abstained	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Salary Increase**

Motion by Mr. Dick, seconded by Mrs. Dudeck, to approve a two (2) percent salary increase for the 2011-12 school year for Connie Patterson, Administrative Assistant to the Business Manager,

and Joel White, Technology Assistant effective July 1, 2011. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Student Parking Fee**

Motion by Mr. Hardesty, seconded by Mrs. Dudeck, to approve a \$30.00 annual parking fee for students choosing to drive to school instead of using district provided transportation, commencing with the 2011-12 school year. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Behind-the-Wheel Driver's Education**

Motion by Mr. Hardesty, seconded by Mrs. Eckenrode, to approve a \$50.00 fee for all students that enroll in the "Behind-the-Wheel" part of driver's education with Canton's School of Driving, commencing with the 2011-12 school year. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **Jr. High Magazine Sale Coordinator**

Motion by Mrs. Eckenrode, seconded by Mr. Sutila, to approve Dan Antonacci as the Jr. High Magazine Sale coordinator commencing with the 2011-12 school year at the contracted salary of \$539.95. On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

### **REQUESTS FOR FIELD TRIPS OR CONFERENCES**

Motion by Mr. Dick seconded by Mrs. Dudeck, to approve the following field trips/conferences:

#### FIELD TRIPS:

None

WORKSHOPS/CONFERENCES:

- 1) Connie Patterson; Federal Program New Coordinator Training; Appalachia IU8; Altoona, PA; September 14, 2011; Title I Funds \$47.73; District \$0.
- 2) Connie Patterson; Federal Program Fall Regional Workshop; Appalachia IU8; Altoona, PA, October 11, 2011; Title I Funds \$47.73; District \$0.

On roll call the following members voted:

Mr. Hardesty	Yes	Mr. Beilchick	Yes
Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutilla	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Excused	Motion Carried	

**REPORTS**

**Superintendent**

Mr. Kakabar reported on the following:

- Meetings and activities attended after the July meeting.
- Harrisburg news-a few hearings related to vouchers otherwise quiet
- Report concerning the results of the budget cuts as they relate to poorer schools in PA.
- Preparations for 2011-2012 school year.
- All camps scheduled to start Monday, August 15<sup>th</sup>. Free lunch available thru seamless summer lunch program.

**Director of Student Services**

Excused, no report.

**High School Principal**

Mr. Johnston reported on the following:

- Distributed high school calendar
- Penn Highlands Community College dual enrollment

**Elementary Principal**

Excused, no report.

**Cafeteria financial - enclosure 1**

**Athletic financial - enclosure 12**

**High School Activity account – enclosure 13**

**NEXT REGULAR SCHEDULED MEETING**

Board meeting on Thursday, September 8, 2011 at 7:00 p.m. in the District board room.

**WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS**

Committee meeting on Thursday, September 1, 2011 at 7:00 p.m. in the District board room.

MEETING RECESSED AT 7:44 p.m.

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David S. Kudlawiec, Board Secretary