

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES OF MEETING OF MAY 13, 2011

The regular meeting of the Penns Manor Area School Board of Education of May 13, 2011 was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Packer, Mr. Sutilla and Mr. Thornton. The following administrators were present: Mr. Kakabar, Mrs. Davis, Mr. Grimaldi, Mr. Kudlawiec and Mr. Johnston. Also present was Mr. Ronald Saffron, Esquire.

NOTICE OF MEETING

The board met in executive session on April 20, 2011 at 6:00 p.m. for personnel reasons.

APPROVAL OF AGENDA

The agenda was approved as printed

CITIZENS' REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

The minutes of all meetings were approved as printed.

BUSINESS REPORT

Motion by Mr. Dick, seconded by Mrs. Eckenrode, to approve the financial report as printed. On roll call the following members voted:

Mr. Sutilla	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

PRESENTATION OF BILLS - enclosure 3

- A. General Account - \$168,573.08
- B. Athletic Account - \$2,605.88
- C. Cafeteria Account - \$31,351.09

Motion by Mr. Sutilla, seconded by Mr. Beilchick, to authorize payment of bills. On roll call the following members voted:

Mr. Sutilla	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

PROGRAMS UPDATE

Board Conference

Mrs. Joette Dudeck and Mr. John Sutila reported on the recent NSBA Conference. Mrs. Dudeck purchased a book "The Other Wes Moore" and donated it to the High School library.

OLD BUSINESS

None

COMMITTEE REPORTS

Building & Grounds Committee

Nothing at this time

Curriculum Committee

Renaissance Learning Inc.

Motion by Mr. Sutila, seconded by Mrs. Dudeck, to approve the accelerated reader renewal with Renaissance Learning Inc. for the time period July 1, 2011, through June 30, 2012, at a cost of \$2,311.50, which is no change from the past year. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Camco Physical and Occupational Therapy, LLC

Motion by Mr. Sutila, seconded by Mr. Dick, to approve renewing the contract with Camco Physical and Occupational Therapy, LLC, to provide physical and occupational therapy services to students with special needs at a cost of \$56.00 per hour, which is a \$3.00 increase per hour from last year. This is paid with Access funds. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

2011 Graduates

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the list of graduates for the Class of 2011 as presented, pending completion of all Penns Manor Area School District requirements. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Information only. The graduation ceremony for the Class of 2011 is scheduled for Tuesday, June 7, 2011, at 7:00 p.m.

High School Student Handbook

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the 2011-12 revised high school student handbook and all revisions thereto as presented. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Substitutes

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the following as day-to-day substitutes for 2010-11: professional – Leslie Campbell - elementary, Jenna Irwin – elementary, Maria Kaminski – special education, Lisa Magill – elementary/special education. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Transportation Committee

Vehicle Approval

Motion by Mr. Oakes, seconded by Mr. Dick, to approve the following vehicle for Tri County Transportation for the 2010-11 school year: van no. 87, 2003 Dodge Caravan, 7 passenger, VIN no. 1D4GP25BX3B123087, plate no. BA-53286. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Negotiations Committee

Nothing at this time.

Athletic Committee

Information only. The annual coaches' dinner will be held Tuesday, May 31, at Luigi's. Appetizers will be served at 6:00 p.m. with dinner being at 6:30 p.m.

Volunteer Approval

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to approve Jocelyn Lonsinger as a volunteer for the cheerleading program, pending appropriate clearances. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Renew Athletic Trainer Contract

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to approve the extension of the contract attached hereto as enclosure 6 with Keystone Rehabilitation Systems for athletic trainer services at the base contract rate of \$32,760.00 for the 2011-2012 school year, which is no change in the rate from the 2010-11 school year. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Budget & Finance Committee

ProSoft

Motion by Mr. Beilchick, seconded by Mr. Dick, to renew the maintenance agreement with ProSoft for the time period July 1, 2011, through June 30, 2012 in the amount of \$7,908.00. This is an increase of \$180.00, which is a 2.3% increase. On roll call the following members voted:

Mr. Sutila	Yes	Mr. Hardesty	Yes
Mr. Thornton	Yes	Mr. Oakes	Yes
Mr. Beilchick	Yes	Mr. Packer	Yes
Mr. Dick	Yes	Motion Carried	
Mrs. Dudeck	Yes		
Mrs. Eckenrode	Yes		

Special Meeting

Motion by Mr. Beilchick, seconded by Mrs. Eckenrode, to schedule a special board meeting for Thursday, May 26, at 7:00 p.m. for the purpose of adopting a tentative 2011-2012 budget and general purposes. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

2011-12 Indiana County Technology Center General Operating Budget

Motion by Mr. Beilchick, seconded by Mr. Thornton, to approve the Indiana County Technology Center General Operating Budget for the fiscal year July 1, 2011, to June 30, 2012, in the amount of \$2,779,483.00 with the district’s share being \$268,927.00, which is an 8.14% decrease. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

CORRESPONDENCE

Thank you’s from the teaching and support staff for Education Week gift cards .

NEW BUSINESS

Treasurer

Motion by Mr. Beilchick, seconded by Mr. Sutila, to elect Joette Dudeck as the district’s treasurer as per Section 404 of the Public School Code of 1949, as amended, for a one-year term commencing July 1, 2011. The board has agreed to waive the salary for this position. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Abstained	Motion Carried	

Bond for Treasurer

Motion by Mr. Dick , seconded by Mr. Thornton, to approve a bond for the treasurer in the amount of \$5,000.00 from Ohio Casualty Insurance Company. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Rescind Motion

Motion by Mr. Beilchick, seconded by Mr. Sutila, to rescind the motion of the March 10, 2011, board meeting accepting the resignation of Leah Weiland as the majorette advisor. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Abstained
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Hire Senior Class Advisor

Motion by Mrs. Eckenrode, seconded by Mrs. Dudeck, to hire Mary Nycum as a senior class advisor at the contracted salary of \$1,259.22 beginning with the 2011-12 school year. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Rescind Motion

Motion by Mrs. Dudeck, seconded by Mr. Sutila, to rescind the motion of the April 14, 2011, board meeting accepting the resignation of Erica Lauer as the school newspaper advisor. On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

Student Recognition:

- 1) PMEA Senior of the Month for May: Skyler Eckenrode
- 2) 2011 All-Gazette Basketball Team: Girls’ second team – Kayla Gillo;
Boys’ second team – Aric Gresko & Shawn Stewart
- 3) Heritage Conference Basketball Team – Kayla Gillo and RJ Hays

REQUESTS FOR FIELD TRIPS OR CONFERENCES

A. Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Lisa Donatelli & Joe Packer; 8 – 10th & 11th grade students; Mount Aloysius Dual Enrollment; Mount Aloysius College, Cresson; April 13; Reimbursed by Mt. Aloysius; \$103.83
- 2) Richard Mazey; 6 - 9th-12th grade students; Heritage Conference Science

- Competition; Saltsburg High School; Saltsburg; April 19; District \$225.82
- 3) Lisa Donatelli; 8 - 10th grade students; Kiwanis Youth Leadership Workshop; Crimson Event Center; IUP; April 27; District \$103.83
 - 4) Joe Packer; 20 - 10th-12th grade students; Universal Drilling Presentation; ICTC; Indiana; April 28; Costs reimbursed by Alliance for Business and Education Leadership \$91.50.
 - 5) Amanda Roach; 1 LSS student; Cambria Co. Association for the Blind & Handicapped; Ebensburg; May 2,3,9,10,13,16,17,27; District \$732.00
 - 6) Amanda Roach; 1 LSS student; ICW; Indiana; May 2,3,9,10,13,16,17,27; District \$732.00
 - 7) Amanda Roach; 7 LSS students; CBI-Tates & Dollar General; Clymer; May 4 & 11; District \$183.00
 - 8) Jerry Hughes; 10 – 9th-12th grade students; Envirothon; Blue Spruce Park; Ernest; May 4; District \$176.50
 - 9) Amanda Roach; 7 LSS students; CBI Community Learning Lab; Homer City; May 5,12,23; District \$330.00
 - 10) David Fulton; 10 - 12th grade students; Don White Seminar; Kovalchick Center; Indiana; May 12; District \$213.49

WORKSHOPS/CONFERENCES:

- 11) Lisa Donatelli & Joe Packer; ICAA Meeting; Eat-n-Park; Indiana; April 29; District \$48.56
- 12) Richard Beale; School District Daycare Program Tour; Tyrone Area School District; Tyrone; May 5; District \$108.50

B. Motion by Mr. Sutilla, seconded by Mr. Hardesty, to approve the following field trips/conferences:

FIELD TRIPS:

- 1) Mr. Grimaldi; 60 - K-3rd grade students; Title I Family Day; Duman Lake County Park; Nicktown; May 17; Title I funds \$261.50
- 2) Amanda Roach; 7 LSS students; CBI Indigo Bus; Indiana; May 18; District \$116.16
- 3) Amanda Roach; 7 LSS students; CBI Street crossing in Clymer; May 19, 2011; District \$91.50
- 4) Richard Mazey; 60 Student Council/SADD students; Cirque De Soleil; Pittsburgh PA; May 21; Paid by Student Council \$501.54
- 5) Amanda Roach; 7 LSS students; CBI Sheetz & Getty Heights Park; Indiana; May 24; District \$97.67
- 6) Amanda Roach & Gretchen Prebish; 21 LSS high school and elementary students; CBI Duman Lake Country Park, Nicktown; May 26; District \$106.91
- 7) Amanda Roach; 1 LSS student; Cambria County Association for the Blind and Handicapped; Ebensburg; June 1,2,3; District \$274.50
- 8) George Caroff; 30 - 9th-12th grade students; White Water Rafting Guided Trip; Ohio Pyle; June 20; Paid by Environmental Club \$1,798.79

WORKSHOPS/CONFERENCES:

- 9) Mary Lou Emigh; School Nurses Training; ARIN; Indiana; May 13; District \$114.08
- 10) Alyce Zuchelli, Joe Packer, Lisa Donatelli, Vince Ciocca, Mary Niezelski, George Caroff & Jan Yeager; SAP District Council; Lenape Heights Golf Course; Ford City; May 17; District \$677.05
- 11) Marilyn Rorabaugh; School Based Access Program Spring Training; PaTTAN; Pittsburgh; June 1; District \$66.30

On roll call the following members voted:

Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Yes	Mr. Packer	Yes
Mrs. Dudeck	Yes	Motion Carried	

REPORTS

Superintendent

Mr. Kakabar reported on the following:

- Meetings and activities attended after the April meeting
- House Republican Budget Proposal
- ACT 1 Exceptions
- Announcement of a special meeting of the Penns Manor Board of School Directors on Thursday, May 26, at 7:00 pm in the district boardroom for general purposes and adopting the tentative 2011-12 operating budget.

Director of Student Services

No Report

High School Principal

Mr. Johnston reported on the following:

- High School Calendar – copies distributed
- Prom 2011 – 171 students attended and very good behavior was commended.
- 8th grade students took 22 days of testing this past year.

Elementary Principal

Mr. Grimaldi reported on the following:

- Recognized Amy Mountain, Jen Boston, and Kathy Hawk who were in attendance at the meeting.
- Mr. Dabella received a scholarship and a grant on Safe Schools.
- Mrs. Sgriccia raised over \$3000.00 for “Jump Rope for Heart.”
- Elementary Newsletter – copies distributed.

- B. Cafeteria financial - **enclosure 7**
- C. Athletic financial - **enclosure 8**
- D. High School Activity account

NEXT REGULAR SCHEDULED MEETING

June 9, 2011 – Regular Board Meeting at 7:00 p.m. in the district boardroom.

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

May 26, 2011 – Special Board Meeting as per motion at this meeting at 7:00 p.m. in the district boardroom.

June 2, 2011 - Committee meeting at 7:00 p.m. in the district boardroom.

MEETING RECESSED AT 8:15 p.m.

EXECUTIVE SESSION

The board met in Executive Session from 8:25 p.m. to 10:25 p.m. for personnel reasons.

David S. Kudlawiec, Board Secretary