

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES OF MEETING OF OCTOBER 13, 2011

The regular meeting of the Penns Manor Area School Board of Education on October 13, 2011 was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Packer, Mr. Sutila and Mr. Thornton. The following administrators were present: Mrs. Davis, Mr. Grimaldi, Mr. Kudlawiec and Mr. Johnston and Mr. Kakabar. Also present was Mr. Ronald Saffron, Esquire.

APPROVAL OF AGENDA

Agenda was approved as printed.

CITIZENS' REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

Minutes were approved as presented.

BUSINESS REPORT - enclosure 2

Motion by Mr. Sutila, seconded by Mr. Dick, to approve the financial report as printed. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

PRESENTATION OF BILLS - enclosure 3

A. General Account - \$181,618.13

B. Athletic Account - \$24,720.90

C. Cafeteria Account - \$60,378.69

Motion by Mrs. Eckenrode, seconded by Mr. Beilchick, to authorize payment of bills.

On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

PROGRAMS UPDATE

None

OLD BUSINESS

None

COMMITTEE REPORTS

Athletic Committee - Mrs. Eckenrode, Spokesperson

Girls' Junior Varsity Basketball Coach

Motion by Mrs. Eckenrode, seconded by Mr. Sutila, to approve Ashley Henry as the Girls' Junior Varsity Basketball Coach at the contracted salary of \$4,257.91, commencing with the 2011-12 school year. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Volunteers

Motion by Mrs. Eckenrode, seconded by Mr. Dick, to approve the following volunteers, pending all clearances, for the 2011-12 school year: Erica Holby, Girls' Basketball; Chad Kuzemchak Football; and Nicole Houser, Volleyball. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Budget & Finance – Mr. Beilchick, Spokesperson

Resolution to Approve Business Manager – enclosure 4

Motion by Mr. Beilchick, seconded by Mrs. Dudeck, to approve a resolution to permit the Business Manager as the authorized representative to receive any and all tax information and records from Berkheimer Tax Administrators, the duly appointed tax collector of local taxes for the district. A copy of the resolution will be made part of the minutes of this meeting. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Buildings & Grounds - Mr. Packer, Spokesperson

Maintenance Agreement

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve a one (1) year maintenance agreement with McQuay Factory Service at the cost of \$4,260.00, with the effective date of October 1, 2011, and to authorize the appropriate board officers to sign the agreement on behalf of the school district. A copy of the agreement will be on file in the district office. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Curriculum Committee - Mr. Sutila, Spokesperson

Substitutes

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the following as day-to-day substitutes for 2011-12 pending all clearances: professional – Jenna Irwin, Elementary Education; Erica Rizzo, Mathematics; Secretarial – Paula Antonio; Crystal Montgomery; Katie Strong, Jacqueline Tremblay; Amy Weaver; Instructional Aide – Crystal Montgomery, Jacqueline Tremblay; Nurse – Regina Brunetti. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Negotiations Committee – Mrs. Dudeck, Spokesperson

Nothing at this time.

Transportation Committee – Mr. Oakes, Spokesperson

Drivers

Motion by Mr. Oakes, seconded by Mr. Beilchick, to approve Mary Ann Evanick and Bridgett Britsky as additional drivers for Tri-County Transportation. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Additional Vehicle

Motion by Mr. Oakes, seconded by Mrs. Eckenrode, to approve an additional vehicle for Tri-County Transportation. The vehicle is a 2003 Dodge Caravan, 7 passenger. The VIN number for this vehicle is 1D4GP25343B137687 and the plate number is BA-31421. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

CORRESPONDENCE

None

NEW BUSINESS

Small Games of Chance – enclosure 5

Motion by Mr. Thornton, seconded by Mrs. Dudeck to approve the Small Games of Chance resolution for school affiliated booster clubs and organizations as presented. A copy of the entire resolution is incorporated into this motion and will be made part of the minutes of this meeting. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Unpaid Leave of Absence

Motion by Mr. Hardesty, seconded by Mr. Dick, to approve the request of Amy Ligas, for leave without pay under the provision of Article IX, UNPAID LEAVES OF ABSENCE, Section A, of the current collective bargaining agreement (the “collective bargaining agreement”) with a commencement date of November 24, 2011, and with an anticipated return to work date of January 23, 2012, provided, however, that such unpaid leave shall not exceed twelve (12) months as provided for under Article IX, Section A of the collective bargaining agreement, and with the understanding that the employee intends to utilize sick leave as provided for by the collective bargaining agreement, and subject to the requirements and conditions pertaining thereto as set forth in the collective bargaining agreement. And to grant the administration permission to advertise for a long-term substitute if necessary. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Unpaid Leave of Absence

Motion by Mr. Hardesty, seconded by Mr. Sutila, to approve the request of Amy Mountain, for leave without pay under the provision of Article IX, UNPAID LEAVES OF ABSENCE, Section A, of the current collective bargaining agreement (the “collective bargaining agreement”) with a commencement date on or about November 26, 2011, which unpaid leave shall not exceed twelve (12) months as provided for under Article IX, Section A of the collective bargaining agreement, and with the understanding that the employee intends to utilize sick leave as provided for by the collective bargaining agreement, and subject to the requirements and conditions pertaining thereto as set forth in the collective bargaining agreement. And to grant the administration permission to advertise for a long-term substitute if necessary. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Supplemental Extracurricular Contracts

Motion by Mr. Sutila, seconded by Mr. Beilchick, to approve the following supplemental extracurricular contracts and salaries commencing with the 2011-12 school year:

1. FBLA Advisor – Michael Reilly - \$538.62
2. Vocal Ensemble Advisor – Richard Herbster - \$771.98
3. High School SAP Team Member – Dan Antonacci - \$785.59

On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

2.5 hour Elementary Cafeteria Monitor

Motion by Mr. Dick, seconded by Mrs. Eckenrode, to hire Holly Bouch for the 2.5 hour per day cafeteria monitor position in the elementary school effective October 17, 2011. The contracted rate of \$12.05/hr. will be paid upon completion of the probationary period. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Retirement/Resignation

Motion by Mr. Sutila, seconded by Mr. Oakes, to accept with regret, the retirement/resignation of Carole Woods, high school secretary/receptionist, effective January 4, 2012. Carole has been employed by the District since October 1977. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Community Resource Person

Motion by Mr. Hardesty, seconded by Mrs. Dudeck, to approve Keith Long as a community resource person, pending clearances, under the Carl Perkins Grant for the remainder of the 2011-12 school year. The hourly rate will be \$9.00 per hour. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

Student Discipline

Motion by Mr. Thornton, seconded by Mr. Sutila, the Board of School Directors, upon the recommendation of the Superintendent of Schools, hereby approves and adopts the Recommended Disposition regarding Student No. 160170. Therefore, Student No. 160170 is hereby expelled from school for the remainder of the 2011-2012 school year. The District may readmit the Student to the Penns Manor Area School District at the commencement of the 2012-2013 school year upon a determination that the Student has successfully met the criteria for readmission as delineated in the Recommended Disposition. The Board further hereby authorizes the Administration to fully implement all other terms and conditions of the Recommended Disposition as therein stated. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

REQUESTS FOR FIELD TRIPS OR CONFERENCES

Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Paul Rode; 60 Band students; Cookport Fair; Cookport PA; Thur, Sept 15, 2011; District \$316.14.
- 2) Paul Rode; 60 Band Students; Clymer Days; Clymer, PA; Sept 24, 2011. District \$105.38.
- 3) Paul Rode; 60 Band students; IUP Homecoming Parade; Indiana, PA; Sat, Oct 1, 2011; District \$353.67.
- 4) Joe Packer & Lisa Donatelli; 54 Senior students; IUP Career Fair; IUP Memorial Fieldhouse; Indiana, PA; Tue, Oct 4, 2011; District \$355.74.
- 5) Todd Shobert; 20 7th & 8th grade students; Indiana County Jr. Envirothon; Yellow Creek State Park, Penn Run, PA; Friday, Oct 7, 2011; District \$379.12.
- 6) Marty Condino, Alyce Zuchelli, Beth Palilla; 62 5th grade students: Field Trip; Discovery Weather Center; Punxsutawney, PA; Friday, Oct 7, 2011; Paid by PTG \$550.78.
- 7) Jerry Hughes; Fall Contests, Forestry, Soils judging; Penns Manor School; Clymer, PA; Oct 12, 2011; District \$ 85.00.

WORKSHOPS:

- 8) Lisa Donatelli & Joe Packer; Indiana County Counselors Meeting; Indiana PA; Friday, Sept 16, 2011. District \$0.
- 9) Julie Thomas; The Role of the Speech Pathologist in RtII; ARIN IU 28, Indiana, PA; Sept 23, 2011; District \$18.70
- 10) Marilyn Rorabaugh; Reporting Special Education Data thru PennData & PIMS training; PaTTAN, Pittsburgh, PA; Sept 30, 2011; District \$72.15.
- 11) Dan Antonacci; Stock Market Game/Business Plan Workshop; ARIN IU 28; Indiana, PA; Sept 30, 2011. District \$170.00.
- 12) Scott Lowry; Bots IQ Kick Off; California Univ of PA; California, PA; Oct 5, 2011. District \$115.53.

Motion by Mr. Sutula, seconded by Mrs. Eckenrode, to approve the following field trips/conferences:

FIELD TRIPS:

- 1) Mary Nycum; 12 Academic Games Team; Quiz Bowl Competition; Indiana High School; Indiana, PA; Tue, Oct 18, 2011; District \$227.91.
- 2) Mary Nycum; 10 KDKA Hometown High Q team; High Q Competition; Pittsburgh, PA; Sat, Oct 22, 2011; District \$270.84.
- 3) Karen Cramer; 6 10th-12th grade students; School News Orientation; Indiana Gazette, Indiana, PA; Fri, Oct 21, 2011; District \$92.87.
- 4) Paul Rode, 60 Band students: Halloween Parade, Clymer, PA; Sat, Oct 29, 2011; District \$91.50.
- 5) Mary Nycum; 12 Academic Games Team; Quiz Bowl Competition; Marion Center High School, Marion Center, PA; Mon, Nov 14, 2011; District \$227.91.
- 6) Mary Nycum; 12 Academic Games Team; Quiz Bowl Playoffs; Rustic Lodge; Indiana, PA; Tue, Dec 6, 2011; District \$227.91.
- 7) Lisa Donatelli & Joe Packer; 59 9th grade students; ICTC Fall Tour; Indiana, PA; Tues, Dec

- 6, 2011; District \$440.74.
- 8) Amanda Roach; 5-7 LifeSkills students; Life Skills Christmas Party; Indiana Country Club; Indiana PA; Dec 2011; District \$92.87.
 - 9) Jerry Hughes; 28 FFA students; ACES Conference; Harrisburg, PA; Feb 11-12, 2012; Paid by FFA \$1938.09.
 - 10) Jan Yeager; 20-25 7th-9th grade students; Tour Indiana Court House & Annex; Indiana PA; Feb 2012; District \$287.89.
 - 11) Jamie Cortazzo; 12-14 Book Club students; Westmoreland's Interscholastic Reading Competition; Seton Hill University; Greensburg, PA; Monday, Mar 5, 2012; District \$348.40.
 - 12) Terrie Grove & Mary Niezelski; 24 7th-9th grade students; Westmorland Interscholastic Reading Competition; Seton Hill University; Greensburg PA; March 6, 2012; District \$363.76.
 - 13) Jerry Hughes; 25 FFA students; Ag Skills Assessment; Derry Township Fairgrounds; Derry, PA; March 2012; District \$215.40.
 - 14) Amanda Roach; 5-7 LifeSkills Students: Pre-Prom; Lenape Heights Golf Course & Banquet Facility; Ford City, PA; Apr 13, 2012. District \$297.89.
 - 15) Cheryl Caroff; 80 Kindergarten students; Field Trip; Pittsburgh Zoo; Pittsburgh, PA; Tue, Apr 17, 2012; Paid by PTG \$1194.82. District \$ 100.08.
 - 16) Jerry Hughes; 15 9th-12th grade students; Environthon; Blue Spruce Park; Indiana, PA; May 2, 2012; District \$227.91.
 - 17) Christina Smolcic; 40 9th-12th Spanish students; Spanish Gateway Clipper Cruise; Station Square, Pittsburgh, PA; May 10, 2012. Paid by Spanish Club \$1538.11
 - 18) Jerry Hughes; 12 FFA students: Penn State FFA Summer Convention/ Contests; State College, PA; June 12, 2012; District \$695.00.
 - 19) Amanda Roach; 5-7 LifeSkills students; SPIRIT Day 2012; Indiana Senior High School; Indiana, PA; May 2012; District \$92.87.
 - 20) Jerry Hughes; 10 VoAG students; Regional Competition; Cranberry Township, PA; May 2012; District \$235.00.
 - 21) Amanda Roach; 5-7 LifeSkills students; Big Bowling Event; Mohawk Lanes; Indiana, PA; TBA 2012; District \$92.87.
 - 22) Lisa Donatelli & Joe Packer; 25 9th grade students; ICTC Spring Shadow Program; Indiana, PA; TBA 2012; Will use ICTC bus if possible; District \$0.

WORKSHOPS/CONFERENCES:

- 23) Julie Thomas; iPads & iPods in Classroom/Therapy Settings; Powerful Tools for SLP's & Special Educators; ARIN IU 28; Indiana, PA; Oct 19, 2011. District \$18.70.
- 24) Daren Johnston; Career & Technical Education Reapproval Workshop; Butler Community College; Butler, PA; Tue, Oct 25, 2011. District \$72.15.
- 25) Connie Patterson; PreK Counts Regional Meeting/Grantee Bidders Conference; PaTTAN; Pittsburgh, PA; Tue, Oct 25, 2011. District \$89.37.
- 26) Daren Johnston; A/CAPA Fall Meeting; Pittsburgh Marriot North; Cranberry Twp, PA; Oct 28, 2011; District \$86.58.
- 27) Vince Ciocca; Developing Effective Fractions Instruction for K-8th; ARIN IU28; Indiana, PA; Nov 9, 2011; District \$85.00

On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutula	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

REPORTS

Superintendent

Mr. Kakabar reported on the following:

- Activities since the September meeting
- Governor Corbett's Education Plan - Vouchers
- Cyber academy – 15 faculty members signed up for first training scheduled for Oct 18th. The plan is to enroll students commencing with the 2012-13 school year.
- Transportation Report – in review, to be submitted next week
- Penn Highlands Program – 50 students enrolled in more than 80 total classes.
- Strategic Plan Midpoint review completed.

Director of Student Services

Mrs. Davis reported on the following:

- Meetings attended: Statewide PreK Counts meeting; Access Billing meeting; Penn Data Tracking training; Procedural Safeguards meeting.
- IU3 State Report Card Review
- Child Accounting Conference on Oct 28th
- In-service day on Oct 10th.

High School Principal

Mr. Johnston reported on the following:

- Distributed High School calendar
- Academic Achievement Report

Elementary Principal

Mr. Grimaldi reported on the following:

- Letter from Back-To-School night
- Jump Start program
- Distributed October newsletter

PM Foundation – Annual meeting scheduled for immediately following this meeting

NEXT REGULAR SCHEDULED MEETING -

November 10, 2011 – Board Meeting at 7:00 p.m. in the District boardroom.

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

October 27, 2011; Executive Session for Support Staff Negotiations at 6:00 p.m. in the District boardroom.

November 3, 2011 - Committee Meeting at 7:00 p.m. in the District boardroom.

MEETING RECESSED AT 7:55 p.m.

David S. Kudlawiec, Board Secretary