

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES OF DECEMBER 5, 2011
REORGANIZATION MEETING

The reorganization meeting of the Penns Manor Area School Board of Education of December 5, 2011 was called to order by Mr. Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mr. Dick, Mr. Packer, and Mr. Thornton. The following administrators were present: Mrs. Davis, Mr. Kakabar, Mr. Grimaldi, Mr. Grumbling, Mr. Johnston, Mr. Kudlawiec, and Mr. Saffron, Esq.

CITIZENS' REMARKS TO BOARD

None

APPROVAL OF AGENDA

Motion by Mr. Beilchick, seconded by Mr. Dick, to approve the agenda as printed. On roll call the members voted.

Mr. Packer	Yes
Mr. Thornton	Yes
Mr. Beilchick	Yes
Mr. Dick	Yes
Motion Carried	

ELECTION OF A TEMPORARY PRESIDENT.

The board secretary shall preside over the election of a temporary president. Nominations are in order for office of a temporary president. Motion by Mr. Beilchick, seconded by Mr. Dick, to elect Mr. Robert Packer as a temporary president. On roll call the members voted.

Mr. Packer	Abstained
Mr. Thornton	Yes
Mr. Beilchick	Yes
Mr. Dick	Yes
Motion Carried	

CERTIFICATES OF ELECTION

The board secretary shall read aloud the Certificates of Election for the elected board members: Mrs. Joette Dudeck, Mrs. Jill Eckenrode, Mr. John Hardesty, Mr. Robert Oakes and Mr. John Sutula. The Certificates of Election will be retained and filed by the board secretary in the district's business office.

OATH OF OFFICE

The temporary president shall administer the oath of office to the elected board members who have not yet taken the oath of office for the new term. Each board member sworn must sign the oath certificate and file it with the board secretary.

ELECTION OF OFFICERS

Election of officers shall be a plurality vote of the full board (board policy No. 005). The school directors shall annually, during the first full week of December, elect from their members a president and vice-president who shall serve for one year. The temporary president shall preside over the election of the board president. Nominations are in order for the office of the board president. Mr. Sutila and Mr. Dick closed the nominations. Motion by Mr. Dick, seconded by Mr. Beilchick, to elect Mr. Robert Packer as the board president for 2012. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Abstained	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

The newly elected president shall preside over the election of the board vice president. Mr. Sutila and Mrs. Dudeck closed the nominations. Motion by Mrs. Dudeck, seconded by Mr. Hardesty, to elect Mr. Ronald Beilchick as the board vice president for 2012. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Abstained	Motion Carried	

RESOLUTIONS

The board may at the organization meeting, but prior to July 1, vote on the following:

- A. Designate a depository for school funds. The business manager recommends the following depositories: M & T Investment Group, First National Bank of PA, Marion Center National Bank, First Commonwealth Bank, PLIGIT Investments, PNC Bank and S & T Bank. Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to name the above depositories for 2012. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

B. Designate a newspaper of general circulation as defined in accordance with law - currently the newspapers are the *Indiana Gazette* and *Mainline Newspaper*. Motion by Mr. Dick, seconded by Mrs. Dudeck, to name the above newspapers of general circulation. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

C. Designate a day, time and place for regular board meetings - currently it is the second Thursday of the month at 7:00 p.m. to be held in the boardroom. Motion by Mr. Beilchick, seconded by Mr. Sutila, to designate the regular board meetings as follows: 7:00 p.m. on the second Thursday of the month in the district boardroom. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

D. Designate a day, time, and place for committee meetings - currently meetings are normally held the first Thursday of the month at 7:00 p.m. in the boardroom. Motion by Mrs. Eckenrode, seconded by Mr. Dick, to set committee meetings as follows: 7:00 p.m. on the first Thursday of the month in the district boardroom. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

PSBA LIAISON - currently Mrs. Dudeck.

Motion by Mr. Hardesty, seconded by Mr. Sutila, to name Mrs. Joette Dudeck as the district's PSBA Liaison contact person for 2012. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Abstained
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

FACSIMILE SIGNATURE

Motion by Mr. Dick, seconded by Mr. Sutila, to adopt the following resolution authorizing officers to use facsimile signatures:

BE IT RESOLVED by the Board of Directors of the Penns Manor Area School District and it is hereby resolved by and with the authority of the same:

That in compliance with the Uniform Facsimile Signature of Public Official Act, 1961, June 25, P.L. 849 Section 6, 65 P.S. Section 301 through 309, the following officers are authorized to use a facsimile signature: President, Vice-President, Treasurer and Secretary.

FURTHER BE IT RESOLVED THAT:

The President, Vice-President, Treasurer and Secretary are authorized to file an appropriate affidavit with the Secretary of the Commonwealth of Pennsylvania in accordance with the Uniform Facsimile Signature of the Public Official Act, 1961, June 25, P.L. 849, Section 6 65 P.S. Section 301 through 309.

On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

BOARD LISTING.

A listing of all of the members of the board for the coming year is attached to this agenda – **enclosure 1.**

TAX COLLECTION COMMITTEE - enclosure 2

Currently David Kudlawiec as primary delegate, Thomas Kakabar as first alternate; and Ronald Saffron as second alternate. Motion by Mr. Hardesty, seconded by Mr. Beilchick, to adopt in its entirety the Tax Collection Committee Voting Delegate Appointment Resolution that is attached herein as enclosure 2 and which resolution is incorporated herein and made part of the official minutes of the meeting. And further, to appoint the following individuals as the Tax Collection Committee delegates: Primary voting: Mr. David Kudlawiec; first alternate voting: Mr. Thomas J. Kakabar; and second alternate voting: Mr. Ronald Saffron. On roll call the following members voted:

Mr. Oakes	Yes	Mr. Dick	Yes
Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Motion Carried	

MEETING RECESSED AT 7:20 p.m.

David S. Kudlawiec, Board Secretary