

PENNS MANOR AREA SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES OF MEETING OF JANUARY 12, 2012

The regular meeting of the Penns Manor Area School Board of Education on January 12, 2012 was called to order by President Robert Packer at 7:00 p.m. On roll call the following members were present: Mr. Beilchick, Mrs. Dudeck, Mrs. Eckenrode, Mr. Hardesty, Mr. Oakes, Mr. Sutila, Mr. Thornton and Mr. Packer. Mr. Dick was excused. The following administrators were present: Mr. Grimaldi, Mr. Kudlawiec, Mr. Johnston and Mr. Kakabar. Mrs. Davis was excused. Also present was Mr. Ronald Saffron, Esquire.

APPROVAL OF AGENDA

Corrections were made to the agenda as follows: Curriculum Committee; Long Term Substitute; add word “substitute” to the 7th line of the paragraph. Agenda was approved as corrected.

CITIZENS’ REMARKS TO BOARD

None

MINUTES OF ALL MEETINGS

Minutes were approved as presented.

BUSINESS REPORT

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to approve the financial report as printed. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

PRESENTATION OF BILLS

- A. General Account - \$234,103.37
- B. Athletic Account - \$5,828.44
- C. Cafeteria Account - \$28,480.13

Motion by Mr. Beilchick, seconded by Mr. Sutila, to authorize payment of bills.

On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

OLD BUSINESS

None

COMMITTEE REPORTS

Athletic Committee - Mrs. Eckenrode, Spokesperson

Out-of-State Field Trip - High School Cheerleaders

Motion by Mrs. Eckenrode, seconded by Mrs. Dudeck, to approve the high school varsity cheerleaders, along with Cindy Hays and LaDawn Myers, to attend the National Cheerleading Competition in Orlando, Florida, from February 10 through February 13, 2012. District cost will be approximately \$520.00. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Resignation of Jr. High Volleyball Coach

Motion by Mrs. Eckenrode, seconded by Mr. Sutila, to accept the resignation of Erika Talmadge as the Jr. High Volleyball Coach effective immediately and to grant the Administration permission to post and advertise, if necessary, for this position. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Budget & Finance Committee - Mr. Beilchick, Spokesperson

Additional Audit Fee

Motion by Mr. Beilchick, seconded by Mrs. Dudeck, to approve the additional audit fee of \$2,000.00 to Kotzan CPA & Associates for the purpose of the additional testing for federal funds under the American Recovery Reinvestment Act. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Information only.

The 2010-2011 financial audit will be reported to the board by Kotzan & Associates at 7:00 p.m., February 2, 2012 (committee meeting).

Building & Grounds Committee - Mr. Packer, Spokesperson

Football Field Drainage Bids

Motion by Mrs. Eckenrode , seconded by Mr. Thornton, pursuant to the provisions of the bid specifications permitting the Board to reject any and all bids, the Board hereby rejects all bids submitted for the Football Field Drainage Installation Project that were opened and tabulated on January 3, 2012. The Board also authorizes the Administration to rebid the installation project. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Curriculum Committee - Mr. Sutila, Spokesperson

Local Agriculture Advisory Committee

Motion by Mr. Sutila, seconded by Mr. Beilchick, to appoint John Hardesty to serve on the Local Agriculture Advisory Committee. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Unpaid Leave of Absence

Motion by Mr. Sutila seconded by Mrs. Eckenrode, to approve the request of Jennifer Boston, for leave without pay under the provision of Article IX, UNPAID LEAVES OF ABSENCE, Section A, of the current collective bargaining agreement (the “collective bargaining agreement”) with a commencement date of February 17, 2012, and with an anticipated return to work date being the first day of the 2012-13 school year, provided, however, that such unpaid leave shall not exceed twelve (12) months as provided for under Article IX, Section A of the collective bargaining agreement, and with the understanding that the employee intends to utilize sick leave as provided for by the collective bargaining agreement, and subject to the requirements and conditions pertaining thereto as set forth in the collective bargaining agreement. And to grant the administration permission to advertise for a long-term substitute if necessary. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Long-Term Substitute - Buterbaugh

Motion by Mr. Sutila, seconded by Mr. Beilchick, to hire Kelli Buterbaugh as a long-term substitute to fill the temporary vacancy in the position held by Amy Mountain, who is on an approved leave of absence without pay that began on November 18, 2011, and will continue until on or about January 18, 2012, and further, to approve the compensation of Kelli Buterbaugh in accordance with the District’s policy, at the rate of \$85.00 per day for the first 20 consecutive days worked in that position and with the remainder of the days worked in that position to be compensated at the daily rate of \$135.00. The effective date of Kelli Buterbaugh as a long-term substitute was November 18, 2011. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Long-Term Substitute - Myers

Motion by Mr. Sutila, seconded by Mrs. Eckenrode, to hire Connie Myers as a long-term substitute to fill the temporary vacancy in the position held by Amy Ligas, who is on an approved leave of absence without pay that began on November 26, 2011, and will continue until the end of the 2011-12 school year, and further, to approve the compensation of Connie Myers in accordance with the District’s policy, at the rate of \$85.00 per day for the first 20 consecutive days worked in that position and with the remainder of the days worked in that position to be compensated at the daily rate of \$135.00. The effective date of Connie Myers as a long-term substitute was November 29, 2011. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Long-Term Substitute – Sponsky

Motion by Mr. Sutila, seconded by Mr. Beilchick, to hire Patricia Sponsky as a long-term substitute to fill the temporary vacancy in the position held by Amanda Roach, who is on an approved leave of absence without pay that began on January 3, 2012, and will continue until on or about April 2, 2012, and further, to approve the compensation of Patricia Sponsky in accordance with the District’s policy, at the rate of \$85.00 per day for the first 20 consecutive days worked in that position and with the remainder of the days worked in that position to be compensated at the daily rate of \$135.00. The effective date of Patricia Sponsky as a long-term substitute was January 4, 2012. On roll call the following members voted:

Mr. Packer	Yes	Mr. Thornton	Yes
Mr. Sutila	Yes	Mr. Beilchick	Yes

Mr. Dick	Excused	Mr. Hardesty	Yes
Mrs. Dudeck	Yes	Mr. Oakes	Yes
Mrs. Eckenrode	Yes	Motion Carried	

High School Student Council Advisor Resignation

Motion by Mr. Sutilla, seconded by Mr. Thornton, to accept the resignation of Richard Mazey as the Penns Manor Area High School Student Council Advisor effective immediately and to grant the Administration permission to post and advertise, if necessary, for this position. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutilla	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Negotiations Committee - Mrs. Dudeck, Spokesperson

Information Only. The next negotiation session with the Penns Manor Support Professionals is scheduled for Tuesday, February 21, 2012 at 6:00 PM.

Transportation Committee - Mr. Oakes, Spokesperson

Nothing at this time.

CORRESPONDENCE

Email from Chip & Kathy Hildebrand. Thank you for allowing band and cheerleaders to attend all the football playoff games.

NEW BUSINESS

2.5 hour Cafeteria Employee Resignation

Motion by Mr. Sutilla, seconded by Mrs. Eckenrode, to accept the resignation of Tammany Brady from the 2.5 hour cafeteria position and to grant the Administration permission to post and advertise, if necessary, for this position. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutilla	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Substitutes

Motion by Mr. Sutilla, seconded by Mr. Oakes, to approve the following as day-to-day substitutes for 2011-12: professional – Jennifer Brocius, Secondary English; Maureen Wesner, Family & Consumer Sciences, Special Education. Maintenance/Cleaner –

Trentin Davis, Ryan Grant, Alan R. Kunkle, Emily Lasinsky and Nicholas Miller. On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

Student Recognition

- 1) PMEA Senior of the Month for January: Amber Mattis
- 2) FFA Keystone Degree: Ned Long, Lori Ann Mason and Marissa Weinzierl
- 3) PA Sports Writers' Class A, All-State Specialist Recipient: Danny Ferens

Faculty Recognition

- 1) PA Sports Writers Coach of the Year: William Packer

REQUESTS FOR FIELD TRIPS OR CONFERENCES

- A. Field trips/conferences that have been approved by the administration:

FIELD TRIPS:

- 1) Scott Lowry; 13 10th-12th grade students; BOTS IQ Training; Admiral Peary VoTech; Ebsenburg PA; Dec 13, 2011; District \$215.40.
- 2) Cindy Hays; 35 Ski Club students; Seven Springs; Friday, Dec 30, 2011; Ski Club \$121.53.
- 3) Jerry Hughes; 30 FFA students: Farmshow; Harrisburg PA; Jan 8-9, 2012. District \$587.44.
Cindy Hays; 35 Ski Club students; Seven Springs, Sunday, Jan 8, 2012; Ski Club \$14

WORKSHOPS:

- 1) Lisa Donatelli & Joe Packer; ICTC Counselors Meeting; ICTC; Indiana PA; Jan 4, 2012; District \$113.86.

- B. **Motion by Mr. Beilchick, seconded by Mr. Sutila**, to approve the following field trips/conferences:

FIELD TRIPS:

- 1) Jan Yeager; 1 12th Grade student; In School Work Experience Program- Career Link; IRMC; Indiana PA; Mon-Fri for 5 weeks beginning on Jan 17, 2012; District Grant \$638.90.
- 2) Cindy Hays; 35 Ski Club students; Seven Springs; Sunday Jan 22, 2012; Ski Club \$146.55.
- 3) Dan Antonacci; 7 Intro to Business students; Entrepreneurship Challenge; Butler PA; Feb 16, 2012; District \$313.87.
- 4) Terri Grove, Mary Niezelski; 20 7th-12th grade students; Westmoreland Interscholastic Reading Competition; Seton Hill University; Greensburg PA; March 6, 2012; District \$570.62

WORKSHOPS/CONFERENCES:

- 1) Mary Lou Emigh; School Nurses Meeting; Current Drug Trends; ARIN IU 28 Indiana PA; Jan 16, 2012; District \$31.00.
- 2) Lori Thompson, Erika Talmadge & Vince Ciocca; The Common Core Standards for Mathematics; Arin IU 28, Indiana PA; January 19, 2012; District \$405.00.
- 3) Jan Yeager & Kim Bodek' Writing Standards & Aligned Measurable Goals for IEP's; Webinar; PM Conference Room; Feb 9, 2012; District \$170.00 (Subs)
- 4) Connie Patterson; PAFPC Annual Conference; Hershey Lodge; Hershey PA; March 25-28, 2012; Title I Funds: \$1035.92.
- 5) JoAnn Martin; PAFPC Annual Conference; Hershey Lodge; Hershey PA; March 25-28, 2012; Title I Funds \$896.13.

On roll call the following members voted:

Mr. Packer	Yes	Mrs. Dudeck	Yes
Mr. Sutila	Yes	Mrs. Eckenrode	Yes
Mr. Thornton	Yes	Mr. Hardesty	Yes
Mr. Beilchick	Yes	Mr. Oakes	Yes
Mr. Dick	Excused	Motion Carried	

REPORTS

Superintendent

Mr. Kakabar reported on the following:

- Meetings/Activities attended after the December meeting.
- Harrisburg Update: Governor's Budget: The governor will be delivering his proposed budget on Feb 7, 2012. Mr. Kudlawiec and Mr. Kakabar will attend an education budget presentation later in February.
- Act 80 Day: Monday, Jan 16, 2012. A variety of professional development activities planned for teachers and assistants.
- Budget: The business office has distributed budget information to each building and administrative offices; Information due back by Feb 10, 2012.
- Elementary Bond Refunding: Oct 1, 2012.

Director of Student Services

Mrs. Davis was excused from the meeting

High School Principal

Mr. Johnston reported on the following:

- High School Calendar distributed
- PA Highlands syllabus distributed

Elementary Principal

Mr. Grimaldi reported on the following

- Elementary Newsletter distributed.

NEXT REGULAR SCHEDULED MEETING -

Board Meeting: Thursday, February 9, 2012 at 7:00 p.m. in the District boardroom.

WORKSHOPS/COMMITTEE MEETINGS, OR OTHER SCHEDULED MEETINGS

Committee Meeting: Thursday, February 2, 2012 at 7:00 p.m. in the District boardroom.

MEETING RECESSED AT 7:33 p.m.

David S. Kudlawiec, Board Secretary